

# Building Industry Credit Bureau

ABN 53 009 715 575

Over 90 years of providing credit information to suppliers & subcontractors

## APPLICATION FOR MEMBERSHIP

**Full name of Applicant:** \_\_\_\_\_

HEREBY APPLIES for membership of **Building Industry Credit Bureau (BICB)**, and agrees, subject to the acceptance of this application, to be bound by the Constitution of **BICB**.

I/we

1. Agree to furnish to **BICB**, for the confidential use of **BICB**, a list of sums owed at the end of each month by our Commercial Customers which includes builders, sub-contractors, resellers and other such users of building materials, with whom I/we trade, and such other as **BICB** may require from time to time in relation to debtors and I/we will supply any such information in such manner as **BICB** may from time to time determine for its effective operation and fulfilment of its objectives.
2. Agree to take all reasonable care to prevent any unauthorised person having access to any documentation of information supplied by **BICB** to me/us by placing or reposing the same in the keeping of a responsible person who shall divulge their contents.
3. Shall keep with complete secrecy all confidential information entrusted to me/us and shall not use or attempt to use any such information in any manner which may injure or cause loss either directly or indirectly to **BICB** or any of its members.
4. Shall continue to observe our undertakings of confidentiality after we cease to be a member of **BICB** without limit in point of time.
5. Agree that any information supplied by **BICB** or any of its members is to be used only for the purpose of risk assessment and no other purpose, and that **BICB** and its members are not engaged in rendering legal, accounting professional or other advice or services.
6. Agree that in furnishing information to me/us from time to time, **BICB** can accept no responsibility for errors, omissions or possibly misleading statements or information or for any action taken by me/us as a result of such communicated material.
7. Agree to pay the joining fee and annual subscription as prescribed from time to time (including GST where applicable).
8. Authorise the entry of my/our name on the Register of Members.

### DETAILS OF APPLICANT

#### 1. Corporate Applicants - Corporate applicants must complete this section

Company Name: \_\_\_\_\_

Registered Office: \_\_\_\_\_

A C N: \_\_\_\_\_

ABN: \_\_\_\_\_

#### 2. Business Details - all applicants must complete this section

Business Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Trading Address: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

#### 3. Personal Details - all applicants must complete this section

(Insert below full name, address and title of all proprietors of the business, or if a company, details of directors)

Full Name: \_\_\_\_\_

Title: Sole Trader/Partner/Director

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_

Title: Sole Trader/Partner/Director

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_

Title: Sole Trader/Partner/Director

Address: \_\_\_\_\_

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## ***Privacy Amendment (Enhancing Privacy Protection) Act 2012 (Cth)***

### **DISCLOSURE DOCUMENT**

**Building Industry Credit Bureau (BICB)** is required under the Privacy Amendment (Enhancing Privacy Protection) Act 2012 (Cth) to make you aware of the following matters relevant to the collection of information about any individuals in accordance with the Australian Privacy Principles (APP's):

You are either an existing member or have applied to become a member of **BICB** and have been provided with contact details for **BICB**.

You are able to gain access to your personal information collected by **BICB**.

The information is collected for the purposes of your application for membership and for approval by us of that application, as well as the ongoing management of **BICB's** functions.

The organisations to which we disclose information of the kind collected from you are other members of **BICB**.

The main consequences for you if all or part of the information requested for your application for membership is not provided, is that we may decide not to accept your application or we may not be able to continue providing our services to you as a member.

Please sign the Privacy Act consent form which is required by law to be signed to enable **BICB** to obtain and use information relevant to you membership of **BICB**

### **Acknowledgements and Privacy Act Authority**

1. The Member:-

- a) and each of the officers of the Member gives consent to **BICB** to:-
  - b) disclose and obtain personal information to and/or from another credit provider/s or credit reporting agencies including information relating to the commercial credit worthiness and personal credit worthiness of the Member;
  - c) use any information obtained for the purposes of assessing the Application for Membership, collecting payments due under the Agreement and notifying other credit provider/s of the commercial credit worthiness of them;
  - d) disclose information about you where it has a duty to the public to disclose that information, and/or where it is required by law;
  - e) receive advertising material from **BICB**.
2. may at any time gain access, upon request, to the information held about you.
3. at **BICB** we take privacy seriously. We will comply with the Privacy Act including the Australian Privacy Principals. A copy of our Privacy is available upon request or visit [www.bicb.com.au](http://www.bicb.com.au)

### **Acknowledgement and Consent**

I/we acknowledge that **BICB** may provide information about my/our customers to other members of **BICB** and agree and consent to **BICB** exercising the rights set out in the application for membership and this disclosure document in respect of the Privacy Act

I/we also agree to comply with the terms and conditions of membership as set out on the reverse.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Signature of Applicant/Authorised Officer:

\_\_\_\_\_

Please print name \_\_\_\_\_